

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

[1richardday@gmail.com](mailto:1richardday@gmail.com)

Minutes of meeting of the Parish Council held remotely on 21/4/21 at 7.00pm.

Present; Cllr. P Wildish (Chair), Cllr.C Way, Cllr. M Welby, Cllr. K Canham, Cllr. I McBrearty, District Cllr.T Goldson, Clerk Richard Day and one Parishioner.

1. Chair welcomed all to meeting. Apologies for absence were received and accepted from County Cllr R Smith, Cllrs Phillips, Mann, Cox and Watson.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. Minutes to the meeting held on 17/3/21 were proposed for acceptance by Cllr.Canham seconded by Cllr. Welby and agreed unanimously.

5. Clerk report.

First registration of Village Hall with Land Registry has now been completed to regularise matters as Title Deeds were not in possession of Parish Council.

Fencing replacement, new gate and posts and ground clearance has now been completed at Cemetery and this is to a very high standard of work.

Non collection of garden waste by NORSE has been resolved, this will now recommence.

CCTV installation is scheduled for early installation, thanks to Cllrs Wildish and Mann for their work on this at the sports area.

Anti social behaviour is the subject of a request to report all instances by Suffolk Police. A poster detailing definitions of ASB and how to report is being displayed for Parishioners and an entry has been requested within Warbler.

Next meeting will be the annual meeting of the Parish Council, hopefully at Village Hall when various committees require additional support and the issue of succession planning for chair is to be revisited.

The Annual Parish Meeting date requires agreement, this will be provisional at this stage pending clarification on when Village Hall re opens.

6. Matters arising from previous minutes. None.
7. No report from Cllr Smith.

*Richard Day*  
19/5/21

8. District Councillor Goldson updated upon the current position re COVID for area. Copy report available from Clerk.
9. Items carried forward from previous meeting: (i) TELEPHONE BOX, Details of proposals and costings will now be provided by Cllr Way at next meeting. C/Fwd item to next agenda.
10. The Annual Governance Statement had been circulated pre meeting for Councillor Review. Following proposal by Cllr Wildish seconded by Cllr Welby and unanimously approved the document will now be signed.
11. The Annual Governance and Accountability Return (Accounting Statements) had been circulated to Councillors prior to meeting. Cllr Wildish proposed signature on behalf of Council, Cllr Welby seconded and all voted in agreement.
12. Planning Matters.(i) Appn ref DC/21//1650/FUL ref. Demolition of garage and car port to be replaced by single storey side extension at Blyth View, Narrow Way, Wenhaston was unanimously supported.
13. Cllr Wildish updated on progress with repair work at Village Hall and stated that subject to regulations allowing the reopening would be 17/5/21.
14. Correspondence. (i) Parking on Well Green had been brought to Council's attention and action requested. It was agreed to defer any decision regarding this matter to a future meeting by which time current building work adjacent to the green would hopefully be completed and we would see a reduction in offending vehicles. (C/fwd to next meeting). (ii) Cat deterrent attached to fence bordering allotments had been brought to Council's attention as it was viewed as cruel and dangerous to animals. Chair will approach owner but given that the fence belongs to the property owner concerned and the material is not illegal then there is no recourse.
15. RFO Report.  
Balances at Bank total £41,998 prior to authorisation and issue of cheques this month totalling £12000.64  
Qtr 4 2020/21 expenditure vs Budget figures have already been circulated and there are no areas of concern.  
Annual Governance and Accountability Return is in progress and will be published on website in order to meet statutory requirements for public access.  
Insurance schedule reviewed for Pavilion at sports field and renewal will be completed in accordance with the existing undertaking. Premium £326.18.  
Internal Audit documentation has been collated and forwarded and outcomes will be advised and published in due course.  
The report was proposed for acceptance by Cllr Wildish, seconded by Cllr McBrearty and unanimously approved.

*Wildish*  
19/5/21

16. Meeting closed at 8.02. Next meeting will be Annual Meeting of Parish Council and take place on 19/5/21 at Village Hall subject to reopening. The date of the Annual Parish Meeting will be confirmed as soon as guidance is available on meeting numbers permitted by COVID regulations.

*Stithon*

19/5/21